



AGENDA FOR THE ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE

A meeting of the Environment and Regeneration Scrutiny Committee will be held in Committee Room 1, Town Hall, Upper Street, N1 2UD on **14 July 2014 at 7.30 pm.**

John Lynch
Head of Democratic Services

Enquiries to : Zoe Crane
Tel : 020 7527 3044
E-mail : democracy@islington.gov.uk
Despatched : 4 July 2014

Membership 2013/14

Councillor James Court (Chair)
Councillor Diarmaid Ward (Vice-Chair)
Councillor Gary Doolan
Councillor Osh Gantly
Councillor Gary Heather
Councillor Clare Jeapes
Councillor Caroline Russell
Councillor Nurullah Turan
Councillor Nick Ward

Substitute Members

Councillor Jenny Kay
Councillor Michael O'Sullivan
Councillor Alice Perry
Councillor Rupert Perry
Councillor Asima Shaikh
Councillor Paul Smith
Councillor Nick Wayne

Quorum is 4 members of the Sub-Committee



| A. Formal Matters | Pages |
|---------------------------------------|--------------|
| 1. Apologies for Absence | |
| 2. Declarations of Substitute Members | |
| 3. Declarations of Interest | |

If you have a **Disclosable Pecuniary Interest*** in an item of business:

- if it is not yet on the council's register, you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent;
- you may **choose** to declare a Disclosable Pecuniary Interest that is already in the register in the interests of openness and transparency.

In both the above cases, you **must** leave the room without participating in discussion of the item.

If you have a **personal** interest in an item of business **and** you intend to speak or vote on the item you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent but you **may** participate in the discussion and vote on the item.

***(a) Employment, etc** - Any employment, office, trade, profession or vocation carried on for profit or gain.

(b) Sponsorship - Any payment or other financial benefit in respect of your expenses in carrying out duties as a member, or of your election; including from a trade union.

(c) Contracts - Any current contract for goods, services or works, between you or your partner (or a body in which one of you has a beneficial interest) and the council.

(d) Land - Any beneficial interest in land which is within the council's area.

(e) Licences- Any licence to occupy land in the council's area for a month or longer.

(f) Corporate tenancies - Any tenancy between the council and a body in which you or your partner have a beneficial interest.

(g) Securities - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

This applies to **all** members present at the meeting.

| | |
|---|---------------|
| 4. Minutes of Previous Meeting | 1 - 2 |
| 5. Chair's Report | |
| B. Items for Decision/Discussion | Pages |
| 1. Environment and Regeneration Arrangements and Terms of Reference | 3 - 8 |
| 2. Scrutiny Topics - 2014/15 | Verbal Report |

C. Urgent non-exempt items (if any)

Any non-exempt items which the Chair agrees should be considered urgent by reason of special circumstances. The reasons for urgency will be agreed by the Chair and recorded in the minutes.

D. Exclusion of press and public

To consider whether, in view of the nature of the remaining items on the agenda, it is likely to involve the disclosure of exempt or confidential information within the terms of the Access to Information Procedure Rules in the Constitution and, if so, whether to exclude the press and public during discussion thereof.

E. Confidential/exempt items

F. Urgent exempt items (if any)

Any exempt items which the Chair agrees should be considered urgently by reason of special circumstances. The reasons for urgency will be agreed by the Chair and recorded in the minutes.

This page is intentionally left blank

**London Borough of Islington
Regeneration and Employment Review Committee
20 March 2014**

Minutes of an additional meeting of **REGENERATION AND EMPLOYMENT REVIEW COMMITTEE** held at the Town Hall, Upper Street, N1 2UD on Thursday 20 March 2014 at 7.30pm.

Present Councillors: Councillor George Allan, Councillor Wally Burgess, Councillor Tracy Ismail and Charlyne Pullen.

Councillor Tracy Ismail in the Chair

269 APOLOGIES FOR ABSENCE (Item A1)

Apologies were received from Councillors Debono, Fletcher and Spall.

270 DECLARATION OF SUBSTITUTE MEMBERS (Item A2)

None.

271 DECLARATION OF INTERESTS (Item A3)

None.

272 BUSINESS START UP SCRUTINY REVIEW – NOTES OF VISIT TO CLERKENWELL WORKSHOPS (Item B1)

In the discussion the following points were made:

- Councillor Ismail apologised for not attending the visit but she had had a family emergency.
- Councillor Allan reported details of the visit to the committee and stated that Workspace Group were willing to look at the Council's disused garages, provide advice and possibly consider a joint venture with the Council.
- Councillor Allan had visited Google which had a similar area to the Club workspace at Clerkenwell Workshops. However at Google, the area was a café and there was no charge to use the space; people just had to register. There were also networking opportunities.

RESOLVED: That the notes from the visit be noted.

273 BUSINESS START UP SCRUTINY REVIEW – FINAL REPORT (Item B2)

RESOLVED:

- 1) That the following sentence be added to the end of Recommendation 8: "In particular, the Housing Service should liaise with organisations such as Workspace Group to investigate opportunities for the use of surplus space for shared workspaces suitable for start-up businesses."
- 2) That the circulated suggested amendments to the report following the visit be added to the report.
- 3) That the report be agreed as the final report subject to the above amendments.
- 4) That Karen Sullivan, Service Director, Planning and Development send details of the planning advice given in relation to Paragraph 2.56 of the report to Councillor Allan.

274 PLANNING POLICY AND SMALL AND MEDIUM ENTERPRISES SCRUTINY REVIEW – 12 MONTH REPORT BACK

Karen Sullivan, Service Director, Planning and Development provided a 12 month report back on the implementation of the recommendations from the Planning Policy and Small and Medium Enterprises Scrutiny Review.

In the discussion the following points were made:

- The Development Management Policies document was in place, had been tested at appeal and had been successful.

- The permitted development rights meant small shops could change use for a two year period without planning permission. The Council was implementing an Article 4 Direction to reintroduce the requirement for planning permission where a change of use of small shops was proposed.
- From 6 April 2014, small shops could convert to change to residential use without planning permission. There were concerns that this could impact upon local shops and standards of accommodation and the Council was considering how to deal with this potential problem.
- The Business Employment Support Team, Town Centre Managers and Planning Officers were working together on a range of projects to support small and medium enterprises. These included improving shop fronts and working with shops to improve their visual merchandising. There was a new website for Archway shops as well as a loyalty scheme.
- Islington had a relatively low level of vacant shops and resources were allocated proportionately. Initiatives to encourage landlords of vacant shops to engage with the Council had so far had limited success. Town Centre Managers were now using a personal approach.
- The Council had adopted the Islington Shop Front Design Guide and provided pre-application advice. The Shop Front Design Guide had been incorporated into the Supplementary Planning Document for Caledonian Road. Resources were spent as effectively as possible.
- Consultation about methods of communication with businesses had taken place and work was being undertaken to address points raised in feedback.
- Town Centre Managers worked to keep each town centre's database up to date.
- Shop front improvements were being made to Blackstock Road and Seven Sisters Road.

RESOLVED:

- 1) That feedback from the Shop Front scheme be circulated to members.
- 2) That the report be noted.

275 ANY URGENT BUSINESS (Item B3)
None.

The meeting ended at 9.15pm.

CHAIR.



Town Hall, Upper Street, London N1 2UD

Report of: **Assistant Chief Executive – Governance and HR**

| Meeting of | Date | Agenda Item | Ward(s) |
|---|--------------|-------------|---------|
| Environment and Regeneration Scrutiny Committee | 14 July 2014 | | All |

| | | |
|------------------------------|--|------------|
| Delete as appropriate | | Non-exempt |
|------------------------------|--|------------|

SUBJECT: ENVIRONMENT AND REGENERATION REVIEW COMMITTEE – MEMBERSHIP AND TERMS OF REFERENCE

1. Synopsis

1.1 The committee is asked, to note the Committee's terms of reference and their meeting and working arrangements.

2. Recommendations

2.1. To note the membership appointed by Annual Council on 12 June 2014 and the terms of reference as set out at Appendix A.

3. Background

3.1. The Environment and Regeneration Scrutiny Committee is established under the terms of the constitution of the London Borough of Islington. A copy of the current terms of reference is attached at Appendix A.

3.2. The membership of the Environment and Regeneration Scrutiny Committee is attached at Appendix B. The quorum is four councillors.

4. Implications

4.1. Financial implications

The Corporate Director, Finance and Resources confirms that costs associated with the Scrutiny Committees have been budgeted for in the 2014/15 budget.

4.2. Legal Implications

The Council appoints Scrutiny Committees to discharge functions conferred by section 21 of the Local Government Act 2000.

4.3. Resident Impact Assessment

The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding."

4.4. The scrutiny reviews nominated cover a wide range of services provided by the Council and other agencies which are important to the community. Effective scrutiny reviews can contribute to improving these services and help address any inequalities in terms of access and provision.

4.4 Environmental Implications

The environmental impacts have been considered and it was identified that the proposals in this report would have no adverse impacts on the following:

- Energy use and carbon emissions
- Use of natural resources
- Travel and transportation
- Waste and recycling
- Climate change adaptation
- Biodiversity
- Pollution

Papers are circulated electronically where possible and consideration is given to how many copies of the agenda might be required on a meeting by meeting basis with a view to minimising numbers. Any agenda not used at the meeting are recycled.

5. Conclusion and reasons for recommendations

The Committee are asked to note their terms of reference and working arrangements.

Final Report Clearance

Signed by

.....
Assistant Chief Executive - Governance and HR

.....
Date

Received by

.....
Head of Democratic Services

.....
Date

Report author: Zoe Crane

Tel: 020 7527 3044 E-mail: zoe.crane@islington.gov.uk

Appendix A

ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE – TERMS OF REFERENCE

Composition

Members of the Executive may not be members of the Scrutiny Committee.

No member may be involved in scrutinising a decision which he/she has been directly involved.

The Scrutiny Committee shall be entitled to appoint a number of people as non-voting co-optees.

Quorum

The quorum for a meeting of the committee shall be four members.

Terms of Reference

1. To carry out the functions of an overview and scrutiny committee in respect of matters relating to the Environment and Regeneration Directorate.
2. To scrutinise other sustainability and transport issues affecting the borough
3. To undertake, a scrutiny review of its own choosing and any further reviews as directed by the Policy and Performance Scrutiny Committee and, consulting all relevant sections of the community, to make recommendations to the Executive thereon.
4. To carry out any review referred to it by the Policy and Performance Scrutiny Committee following consideration of a Councillor Call for Action referral.

This page is intentionally left blank

Appendix B

Membership of the Environment and Regeneration Scrutiny Committee for 2014/15

Members:

Councillor James Court (Chair)
Councillor Diarmaid Ward (Vice-Chair)
Councillor Gary Doolan
Councillor Osh Gantly
Councillor Gary Heather
Councillor Clare Jeapes
Councillor Caroline Russell
Councillor Nurullah Turan
Councillor Nick Ward

Substitutes:

Councillor Alice Perry
Councillor Rupert Perry
Councillor Asima Shaikh
Councillor Jenny Kay
Councillor Nick Wayne
Councillor Mick O' Sullivan
Councillor Paul Smith

This page is intentionally left blank